

HAZMAT Branch Director

Incident Commander

Mission: Give overall direction for decontamination incident operations. Modify directions as appropriate per standard operating guidelines, and MOU's duties, but not protocols.

Immediate:

- Establish a command post upwind and uphill to monitor the decontamination operations
- Initiate ICS (Incident Command System) & assume command by:
 1. Notifying HCF Administration
 2. Call center to activate team
- Appoint an Decon Safety Leader
- Delegate other required/needed responsibilities within ICS (**not all positions of ICS need to be filled, depending on the size of the incident**).
- Assess incident situation
- Develop and implement the Incident Action Plan
- Implement ALL MOUs as soon as possible with the fire department, law enforcement, etc.
- Confirm site boundaries with Decon Security
- Conduct initial briefing
- Coordinate staff activity
- Ensure planning meetings are conducted
- Manage incident operations
- Authorize release of information to news media
- Approve request for additional resources and request for release of resources
- Approve plan for demobilization

Decontamination Supervisor

Mission: Responsible for assignments of resources within the Operations group; reporting on the progress of ongoing operations and the status of resources within that group. The Decon Supervisor reports to the HAZMAT Branch Director

Responsibilities:

- Obtain briefing from the Brand Director
- Ensure the appropriate development of control zones and access points
- Ensure that accurate weather predictions are obtained
- Approve appropriate environmental monitoring of the hospital site for contaminants
- Ensure that a site safety plan is developed and implemented
- Provide input in the development of the Incident Action Plan
- Provide regularly timed updates to the HAZMAT Brand Director

Decon Medical Leader

(Required by OSHA)

Mission: To provide technical assistance for all First Receiver/Decon Team member related activities involving incident personnel. This includes taking blood pressure and other vital information before incident personnel don PPE. The Medical Leader reports to the Supervisor.

Responsibilities:

- Conducts pre and post medical monitoring of all personnel wearing chemical protective equipment
- Obtain and document baseline vital signs of such individuals
- Identify and preclude participating individuals who are at risk to sustain either injury or illness
- Pre-hydration of First Receivers with 8 to 16 ounces of fluids (water and electrolytes)
- Lead all donning and doffing of First Receiver PPE
- Provide medical support for the rehab area of personnel wearing chemical protective gear
- Approve personnel medical evaluation before personnel are released

Decon Security Leader

Mission: Help maintain order and control traffic around the decontamination facility and the hospital entrances. Security reports directly to the Decon Supervisor.

Responsibilities:

- Secure the hospital decontamination area / establish and maintain downwind hot zone staging area.
- Provide lock-down of HCF entrances.
- Don appropriate protective clothing to stop potential for exposure.
- Provide escort of victims to decon area.
- Initiate traffic control on hospital grounds for ambulatory and non-ambulatory victims.
- Set up arrival check-in stations if appropriate.
- Begin positioning of contaminated victims within hot zone to start and coordinate mass casualty triage to occur.
- Control contaminated victims to prevent staff and equipment from becoming exposed.
- Ensure contaminated victims do not bypass the decontamination hospital or enter the ER without passing inspection.
- Provide for chain-of-custody securing of possible criminal activity items.
- Limit and control the media by directing their questions to the incident PIO (Public Information Officer).

Decon Team Leader

Mission: To be responsible for the assignments of resources within the Triage, Decon, and hospital entry/care sections within the operations branch; reporting on the progress of ongoing operations and the status of resources within that group. The Decon Unit Team Leader is responsible for HazMat and immediate patient care within the contaminated as well as clean zones. The Decon Unit Team Leader reports to the Decon Unit Supervisor.

Responsibilities:

- Obtain briefing and carry out actions from the Decon Unit Leader
- Ensure the Decon corridor and assoc. equipment is set up
- Ensure the proper PPE is selected and used
- Supervise Triage/clothing removal/ monitor times and patient inspection, triage, and escort management.
- Provide primary communications to direct actions of First Receivers and patients within the hot-warm-and cold zones from an upwind position
- Ensure Decon First Receivers performing Triage and Decon are properly protected and log their time in suits to ensure they are properly decontaminated in a timely manner
- Ensure ambulatory victims disrobe completely before they enter decontamination warm zone
- Provide regularly timed updates to the Decon Unit Supervisor

Decon Reference Leader

Mission: To provide technical information and assistance to the Decon Leader and operations group by using various reference sources such as computer data bases, technical sources, books, CHEMTREC, and phone contact with chemical manufacturer. Reference reports to the Decon Supervisor.

Responsibilities:

- Obtain briefing from Decon Supervisor
- Provide specific information to the Decon Supervisor on product hazards, fire, health, and reactivity, etc.
- Maintain communications and coordinate operations with the Decon Team Supervisor
- Recommend radiation monitoring and interpret results
- Determine personal protective equipment compatibility to hazardous materials if the materials are not included in the HCF Hazard Vulnerability Analysis
- Provide technical information of the decon process for documentation

Decon Safety Leader

(Unless retained by Incident Commander)

Mission: To assess hazardous and unsafe situations and develop measures for ensuring personnel safety. Also, to correct unsafe acts or conditions through the regular line of authority, although he or she may exercise emergency authority to stop and/or prevent unsafe acts or conditions when immediate action is required. The Safety Leader reports directly to the Decon Supervisor

Responsibilities:

- Obtain situation briefing from the Decon Supervisor
- Implementation of the Site Safety Plan
- Identify and correct potentially unsafe situations
- Conduct safety meetings with the Triage, Decon & Entry/Care sections
- Possess the authority to alter, suspend, or terminate operations at any point if IDLH situations occur or if any significant safety or health issues arise.
- Report directly to the Decon Supervisor regarding any suspended operations
- Ensure that proper PPE is selected and used
- Investigate accidents that occurred within the incident area
- Review and approve the Medical Plan
- Provide regularly timed updates to the Incident Commander
- Ensure that health exposure logs and records are maintained for all personnel as necessary

Triage Team/ Hot Zone

Mission: Categorize contaminated victims according to the levels of their injuries and prepare them for decontamination. Triage works as a Buddy System and reports directly to the Decon Team Leader.

Responsibilities:

- Don proper protective clothing and respiratory equipment **with the assistance of other individuals**
- Follow the EMP pre-decontamination triage plans
- Separate contaminated individuals into predetermined categories by identifying symptoms
- Identify victims who require immediate stabilization before they enter the decon system.
- As needed, assist ambulatory victims self decon by removal of clothing/accessories for bagging prior to their entry into the Warm Zone.
- Ensure all non-ambulatory victims contaminated clothing and other accessories are taken off and collected
- Transfer to Decon Security any chain of custody clothing and accessories that are collected at the scene
- After Decon, doff protective clothing and respiratory equipment **with the assistance of other individuals**

Gross Decontamination Team/ Warm Zone

Mission: Decontaminate victims in a timely manner (**3 minutes for non-sticky or non-adhering materials-6 minutes for sticky or adhering materials**) in a way not to further aggravate any other injuries. Decontamination works as a Buddy System and reports directly to the Decon Team Leader.

Responsibilities:

- Set up decontamination corridor and associated equipment IF this has not been done by other individuals
- Don proper PPE and respiratory protection **with the assistance of other individuals**
- Properly decontaminate all victims
- Properly decontaminate First Receivers who need emergency decontamination from heat stress or suit failure.
- Properly decontaminate First Receivers who need decontamination.

Hospital Entry/Care Team/ Cold Zone

Mission: Make sure victims have been properly decontaminated and triage decontaminated victims for appropriate medical treatment within the HCF. Hospital Entry/Care personnel reports directly to the Decon Team Supervisor.

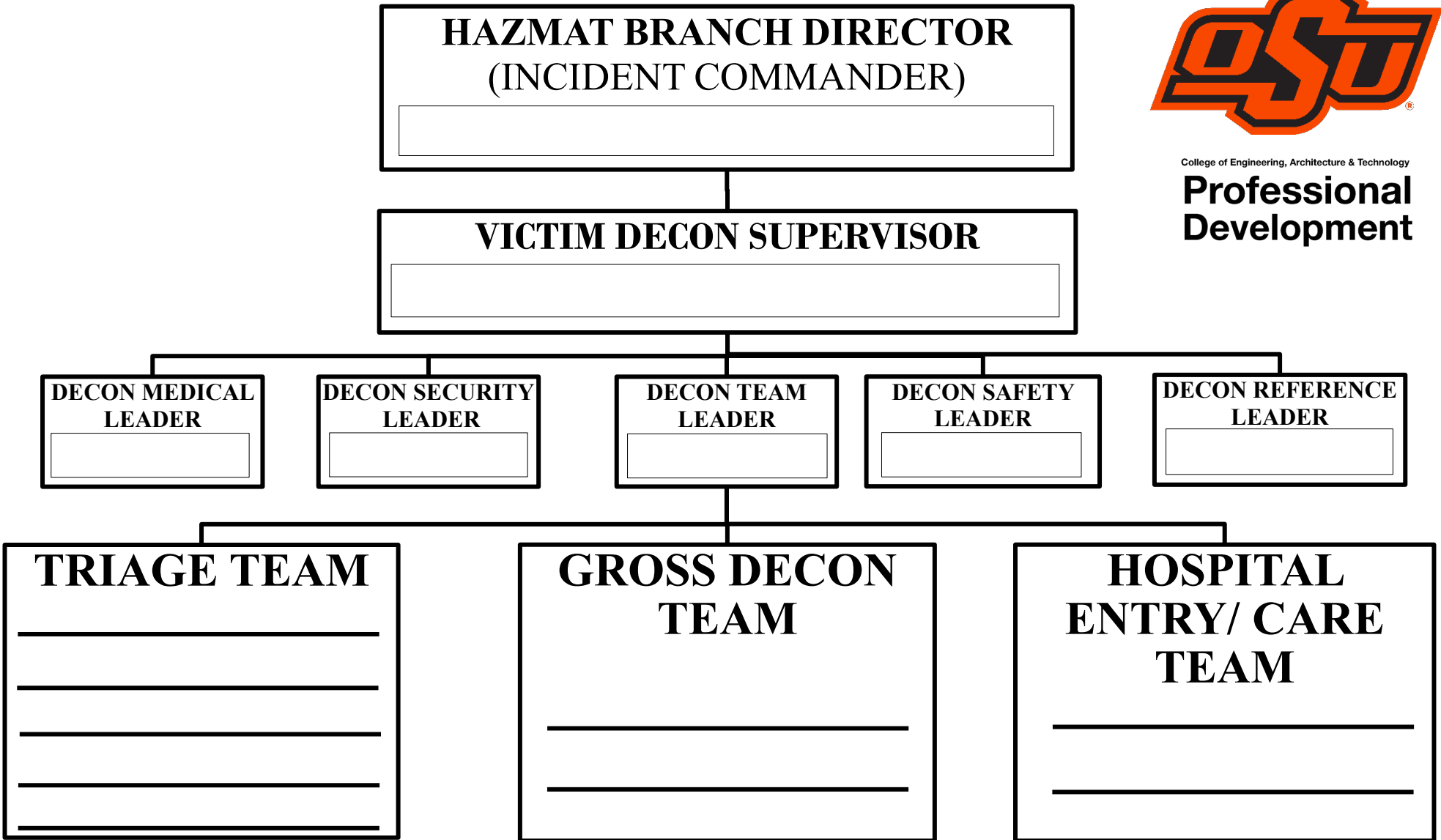
Responsibilities:

- Obtain initial briefing from the Decon Team Leader
- Inspect and confirm that victims have been properly decontaminated
- Provide quick assistance to victims after they arrive through the decontamination corridor
- Ensure decontaminated victims have clean garments to maintain privacy
- Conduct a second triage within the cold zone to better organize the victims
- Direct activities of Victim Escort Team to transfer victims from the cold zone to the proper area in the facility
- Maintain communications with the Decon Team Leader
- As appropriate, keep an updated record of victims, along with triage status and actions taken



College of Engineering, Architecture & Technology

**Professional
Development**



Hot

Warm

Cold

OKLAHOMA STATE UNIVERSITY