

Quick Reference Guide

HAZWOPER

“AWARENESS LEVEL TRAINING”



5202 North Richmond Hill Drive
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(405) 744-5714
hcf@okstate.edu

Awareness Level Training Guide

1. Complete *Health Care Facility (HCF) Program Manager Contact Form* and the *Proctor Agreement Form* then email bonnie.kaiser@okstate.edu
2. OSU CEAT Professional Development will provide Scantron answer sheets for exams per number of expected participants. Please request more Scantrons as needed.
3. HCF selected employees need to view the online training **MODULES 1-6** prior to the examination.
4. Contact your facility program manager to complete your **exam**. (Contact OSU CEAT Professional Development if you don't know your HCF Program Manager Contact.)
5. Complete the *Training Records Release* (included on the first page of the exam) and take the **“AWARENESS LEVEL EXAM”**.
6. Mail completed exam Scantron Form and the *Training Records Release Form* to OSU Professional Development.
7. OSU CEAT Professional Development notifies the HCF Program Manager Contact of Pass/Fail and issues a certificate or a retest if exam is failed.

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