If you can find the <u>CEAT ENDEAVOR and NCL</u> course in your Canvas Dashboard, follow the below procedures

1- Choose the first option in the yellow color "Join the ENDEAVOR and NCL Canvas Page" and enroll.

2- Watch the safety orientation video and then take the safety quiz.

3- To print your results, go to "Grades" and press on "Print Grades".

4- Submit your printed paper to the ENDEAVOR help desk to receive your certification card. The help desk will be open from 1 pm to 5 pm, and is located in ENDV 107.

If you can NOT find the <u>CEAT ENDEAVOR and NCL</u> course in your Canvas Dashboard, follow the below procedures

1- Go to "Courses" in your canvas page.

- 2- Choose "All Courses" found at the bottom of the courses' list.
- 3- Press on "Browse More Courses" at the top on the right.
- 4- Find and press on the course "CEAT ENDEAVOR and NCL"
- 5- Choose the first option in the yellow color "Join the ENDEAVOR and NCL Canvas Page" and enroll.
- 6- Watch the safety orientation video and then take the safety quiz.
- 7- To print your results, go to "Grades" and press on "Print Grades".

8- Submit your printed paper the ENDEAVOR help desk to receive your certification card. The help desk will be open from 1 pm to 5 pm and is located in ENDV 107.

If you follow the above directions and still cannot access/fined the CEAT ENDEAVOR and NCL course, please contact Canvas. In addition, please be sure to use Google Chrome or Microsoft browsers.

For other questions, please visit the ENDEAVOR help desk.