

CEAT Student Council Funding Guidelines

Questions about these eligibility requirements can be directed to the V.P. of Finance, Nathan Hodges, at okstateceatstuco@gmail.com. Please put "CSC Funding" in the subject line of any related emails.

- 1. In order to be eligible for CEAT Student Council (CSC) Funding, an organization must have a representative in CSC and must be in good standing within Student Council. This representative must not miss more than two CSC meetings per semester and must earn a minimum of 50 points through CSC sponsored events. These points can be earned by any member of the club, not just their CSC representative.*
- 2. CEAT organizations requesting CSC Funding must complete this application AND present their funding request at the CSC Funding Interviews. The dates and times of these interviews will be announced early in the semester.*
- 3. The completed CSC Funding forms must be submitted by 11:59 PM on Sunday, October 13th. This submission must include an uploaded club budget following the available template.*
- 4. To present requests for CSC Funding to the CSC Funding Interview Panel on October 21st and 22nd, organizations must sign up for an available time slot. Sign-ups will be available online and sent to each organization as they submit their application.*
- 5. The President or Treasurer from the organization applying for funding will be required to present their request to the CSC Funding Panel. Other members may attend the meeting but are not required to do so. The organization's President or Treasurer should be prepared to answer questions regarding their application.*
- 6. Each CSC Funding Panel member will have the opportunity to review the organization's application and ask questions of the organization's representative. Once the representative has answered all of the panel's questions, he/she may leave. The panel will then discuss the merits of the application and make a decision on how much money to award, if any.*
- 7. An email will be sent notifying each organization of the panel's decision shortly following the CSC Funding Interviews. At this time, the organization may send a formal, written appeal to the CSC V.P. of Finance if they feel the panel has treated them unfairly. Contact information is available above.*
- 8. If an organization is allotted money, they will be expected to write an article about the event that is being sponsored by CSC. Inquiries about this article can be directed to the V.P. of Publications. The article is will be due at the end of the semester (official date TBD), and may affect the eligibility of the organization for the upcoming semester.*
- 9. CEAT student organizations may receive funds for food in an amount up to, but not to exceed, \$300 per semester.*
- 10. CEAT student organizations may receive funds for banquets in an amount up to, but not to exceed, \$500 per semester.*

11. CEAT student organizations may receive funds for conferences in an amount up to, but not to exceed, \$150 per person with a maximum of \$1500 total per semester.

12. CEAT student organizations may receive funds for an amount up to \$2500 per semester. CEAT Competition Teams may receive up to an additional \$1000 to be used for construction materials, entry fees, and travel expenses associated with the competition. The defining of a "Competition Team" is left to the discretion of the CSC Funding Panel.

13. Emergency requests can be submitted to the V.P. of Finance at any time. The CSC Executive Committee will determine if the request warrants an emergency CSC Funding meeting.