

Third-Year Career Checklist: Exploration

CEAT Career Services: EN 110

Hours: M-F 8:00-5:00 405-744-3858

ceatcs@okstate.edu

<https://ceat.okstate.edu/studentservices/career-services/index.html>

Academic

- Discuss internship and study abroad possibilities** with your professors
- Discuss graduate school options** with faculty <https://gradcollege.okstate.edu/>
- Focus on major classes**
- Attend seminars/conferences** related to your major
- Take the GRE, GMAT, LSAT, etc.** Utilize gre.org to take a practice test and see grad school options
- Ask your professors/employers to serve as references** or to write recommendations for you. Assist them by providing a resume.
- Complete a degree check**
- Visit the **MLSC and the Writing center** to improve your academic success skills. If you are doing well in these Areas, inquire about being a tutor yourself!

Activities/Leadership

- If you have not yet, **join a club/organization** or community service activity on-campus, do it now!
- Assume leadership roles** in the clubs or organization to which you belong
- Participate in a multicultural event** or program
- Continue Leadership involvement**

Career Exploration

- Take your resume to CEAT Career Services** to be reviewed in 110 ENG NORTH
- Attend Information Sessions**
- Attend CEAT Career Fair**
- Plan a professional wardrobe** consistent with the organization culture of where you are applying
- Participate in Mock Interviews-** schedule an appointment with Career Services
- Apply for internships, work study, etc.**
- Research employers; **develop an employer prospect list** for internships